

Complete Mailing Packages - Quick Order Form



319-A S. Scott St. • Oklahoma City, OK 73115-1015
 Toll Free: 1 (800) 608-2318 • Local: (405) 677-6747
 Email: customer-service@ace-information-print-and-copy.com
 Website: www.ace-information-print-and-copy.com

Billing Information	Method of Payment
Name:	<input type="checkbox"/> Cashier's Check <input type="checkbox"/> Money Order
Address:	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover
City, State, Zip:	Card #
Phone:	Exp. Date: CVN:
Email:	Signature:
We're sorry, we cannot accept a personal / business check as payment for mailings.	
To order, simply check the box next to the type / quantity of mailing you would like done and any optional services you would like to add. Be sure to include (or email) your camera ready copies and mailing list (if applicable).	
Total Amount of Order (enclosed or to be charged to your credit / debit card)	\$

Important Information - Please Read:

- Prices are based on current postage rates as of April 2016. Prices are subject to change without notice. You can always check our website or call us for current prices if you are unsure.
- All prices are based on you providing camera/ready copies or files which may be sent by mail or email. Typesetting / Graphic Design charges are extra. (See page 4)
- Mailing lists must be submitted as a database file. Plain text, comma delimited, tab delimited, or Microsoft Excel files are accepted. Most mailing-list brokers will be happy to email your list directly to us. We can only use peel & stick labels on Mini-Mailings or other mailings done with regular First Class Stamps.
- Turnaround times average 3-7 business days from the time we have your complete order (including mail list, camera-ready originals or approval of typesetting & payment).
- Proof of mailing forms from the US Postal Service will be provided for all mailings done with Presorted First Class Postage and Standard Rate Postage. We're sorry, but the forms are not available for Mini-Mailings or other mailings done with regular First Class Stamps.
- After your mailing has been completed, we will mail you an invoice for your records, a proof of mailing form (if available), and a sample of your mailing piece.
- The post office does have certain physical requirements regarding mailing pieces being mailed with Presorted First Class or Standard Rate postage. You will be notified if alterations are required to your postcard or envelope to comply with these requirements.
- Special Note About "OUR LISTS" - We have several large mailing list brokerages which we rent lists from. These companies have great reputations and we believe them to be reliable. However, we only provide this service as a convenience to our clients. We strongly recommend that you contact and work with the broker of your choice to rent your own list, tailored to your specific needs. The lists we rent are general "opportunity seeker" type lists and we cannot guarantee response rate or deliverability. Lists are processed to reduce undeliverable pieces, but "nixies" are normal and to be expected. There are no refunds or credits given for undeliverable pieces.
- *As with any business venture, direct mail marketing does involve risk. Ace Information Print & Copy cannot and does not imply or guarantee any particular response rate as a result of your mailing. We do not have any affiliation with nor endorse any company or individual providing business opportunities or programs. We simply offer a service to the best of our abilities...Which is quality printing and dependable mailing services at a reasonable price.*

If you have any questions, please email or call us! We are here to help!

Complete Flyer Mailing Package – *STANDARD POSTAGE*

This package includes :

Flyers: (1,2 or 3) 8.5 x 11 **OR** (1) 11 x 17 flyer - Printed (1-side or 2-side) on 20 lb. paper with black ink. *Your choice of white or pastel color paper, no extra charge*

#10 Regular Envelopes: 24 lb. white wove, printed on the front side with black ink

Finishing: Folding - Machine Inserting - Envelope Sealing - Addressing (ink-jet printed with barcode directly on envelopes) - Sorting - Delivery to Post Office

Postage: Standard Class Postage (our permit or pre-cancelled stamp)

Optional: #9 Reply Envelopes and/or Mailing List.

Quantity	1-Flyer 8.5 x 11	2-Flyers 8.5 x 11	3-Flyers 8.5 x 11	1-Flyer 11 x 17	Add #9 Reply Envelopes	Add Our Mailing List
1,000	<input type="checkbox"/> \$559.75	<input type="checkbox"/> \$616.00	<input type="checkbox"/> \$672.00	<input type="checkbox"/> \$615.75	<input type="checkbox"/> +\$58.50	<input type="checkbox"/> +\$120
2,000	<input type="checkbox"/> \$931.25	<input type="checkbox"/> \$1,017.75	<input type="checkbox"/> \$1,104.00	<input type="checkbox"/> \$1,017.75	<input type="checkbox"/> +\$102.75	<input type="checkbox"/> +\$240
3,000	<input type="checkbox"/> \$1,324.00	<input type="checkbox"/> \$1,443.50	<input type="checkbox"/> \$1,563.00	<input type="checkbox"/> \$1,443.50	<input type="checkbox"/> +\$154.25	<input type="checkbox"/> +\$360
4,000	<input type="checkbox"/> \$1,745.75	<input type="checkbox"/> \$1,897.00	<input type="checkbox"/> \$2,048.25	<input type="checkbox"/> \$1,897.00	<input type="checkbox"/> +\$194.75	<input type="checkbox"/> +\$480
5,000	<input type="checkbox"/> \$2,179.00	<input type="checkbox"/> \$2,368.00	<input type="checkbox"/> \$2,557.25	<input type="checkbox"/> \$2,368.00	<input type="checkbox"/> +\$240.25	<input type="checkbox"/> +\$600

Want to do larger mailings? Call us and ask how you can save even more money on LARGE mailings.

Paper Colors Available for Flyers. Fill out choice(s) below:

White, Ivory, Canary, Pink, Tan, Green, Blue, Gray, Orchid & Goldenrod

Flyer #1 _____ Flyer #2 _____ Flyer #3 _____

Complete Flyer Mailing Package - *PS FIRST CLASS POSTAGE*

This package includes :

Flyers: (1,2 or 3) 8.5 x 11 **OR** (1) 11 x 17 flyer - Printed (1-side or 2-side) on 20 lb. paper with black ink. *Your choice of white or pastel color paper, no extra charge*

#10 Regular Envelopes: 24 lb. white wove, printed on the front side with black ink

Finishing: Folding - Machine Inserting - Envelope Sealing - Addressing (ink-jet printed with barcode directly on envelopes) - Sorting - Delivery to Post Office

Postage: Presorted First Class Postage (our permit or pre-cancelled stamp)

Optional: #9 Reply Envelopes and/or Mailing List.

Quantity	1-Flyer 8.5 x 11	2-Flyers 8.5 x 11	3-Flyers 8.5 x 11	1-Flyer 11 x 17	Add #9 Reply Envelopes	Add Our Mailing List
1,000	<input type="checkbox"/> \$694.00	<input type="checkbox"/> \$806.50	<input type="checkbox"/> \$806.50	<input type="checkbox"/> \$750.25	<input type="checkbox"/> +\$58.50	<input type="checkbox"/> +\$120
2,000	<input type="checkbox"/> \$1,200.00	<input type="checkbox"/> \$1,286.50	<input type="checkbox"/> \$1,372.75	<input type="checkbox"/> \$1,286.50	<input type="checkbox"/> +\$102.75	<input type="checkbox"/> +\$240
3,000	<input type="checkbox"/> \$1,727.25	<input type="checkbox"/> \$1,846.75	<input type="checkbox"/> \$1,966.25	<input type="checkbox"/> \$1,846.75	<input type="checkbox"/> +\$154.25	<input type="checkbox"/> +\$360
4,000	<input type="checkbox"/> \$2,283.50	<input type="checkbox"/> \$2,434.75	<input type="checkbox"/> \$2,434.75	<input type="checkbox"/> \$2,434.75	<input type="checkbox"/> +\$194.75	<input type="checkbox"/> +\$480
5,000	<input type="checkbox"/> \$2,851.00	<input type="checkbox"/> \$3,040.00	<input type="checkbox"/> \$3,228.75	<input type="checkbox"/> \$3,040.00	<input type="checkbox"/> +\$240.25	<input type="checkbox"/> +\$600

Want to do larger mailings? Call us and ask how you can save even more money on LARGE mailings.

Paper Colors Available for Flyers. Fill out choice(s) below:

White, Ivory, Canary, Pink, Tan, Green, Blue, Gray, Orchid & Goldenrod

Flyer #1 _____ Flyer #2 _____ Flyer #3 _____

Complete Economy Postcard Mailing Package

This package includes :

Postcards: Regular Size (4.25 X 5.5) Postcards printed on matte finish cardstock with black ink. *Your choice of white or pastel color cardstock, no extra charge.*

Finishing: Addressing (ink-jet printed with barcode directly on postcards) - Sorting - Delivery to Post Office

Postage: Presorted First Class Postage (our permit). Regular FC postcard stamp on 500 piece mailing.

Optional: Astrobrights™ Cardstock upgrade and/or Mailing List.

Quantity	Postcards 4.25 x 5.5 PS 1st Class Postage	Astrobrights™ Cardstock Upgrade	Add Our Mailing List
500	<input type="checkbox"/> \$288.50*	<input type="checkbox"/> +\$5.00	<input type="checkbox"/> +\$75
1,000	<input type="checkbox"/> \$518.75*	<input type="checkbox"/> +\$5.00	<input type="checkbox"/> +\$120
2,000	<input type="checkbox"/> \$823.25	<input type="checkbox"/> +\$10.00	<input type="checkbox"/> +\$240
3,000	<input type="checkbox"/> \$1,156.00	<input type="checkbox"/> +\$15.00	<input type="checkbox"/> +\$360
4,000	<input type="checkbox"/> \$1,682.00	<input type="checkbox"/> +\$20.00	<input type="checkbox"/> +\$480
5,000	<input type="checkbox"/> \$1,874.25	<input type="checkbox"/> +\$25.00	<input type="checkbox"/> +\$600
10,000	<input type="checkbox"/> \$3,738.00	<input type="checkbox"/> +\$50.00	<input type="checkbox"/> +\$1,200

Pastel Colors Available (No extra charge): White Ivory Canary Blue Green
 Mixed Pastel (Our choice of 2 or more pastel colors, not including white)

Astrobrights™ Colors Available for upgrade: Lift-off Lemon Solar Yellow Galaxy Gold Cosmic Orange
 Rocket Red Re-Entry Red Vulcan Green Terra Green Martian Green Gemini Green Gamma Green
 Plasma Pink Pulsar Pink Fireball Fuchsia Planetary Purple Venus Violet Lunar Blue Celestial Blue
 Terrestrial Teal Stardust White AB Mixed (Our choice of 2 or more AB colors)

Complete FULL-COLOR Postcard Mailing Package

This package includes :

Postcards: Regular Size (4.25 X 5.5) (4 x 6) or (4.25 x 6) printed in full-color ink on **18pt. Cardstock C1S** with a high-gloss UV Coating on the front and uncoated on back (address side).

Finishing: Addressing - Sorting - Delivery to Post Office

Postage: Presorted First Class Postage (our permit). Regular F/C postcard stamp on mailings indicated *.

Optional: Mailing List.

Quantity	Postcards PS 1st Class Postage	Add Our Mailing List
250	<input type="checkbox"/> \$226.00*	<input type="checkbox"/> +\$45
500	<input type="checkbox"/> \$358.25*	<input type="checkbox"/> +\$75
1,000	<input type="checkbox"/> \$572.75*	<input type="checkbox"/> +\$120
2,500	<input type="checkbox"/> \$939.75	<input type="checkbox"/> +\$300
5,000	<input type="checkbox"/> \$2,051.00	<input type="checkbox"/> +\$600
10,000	<input type="checkbox"/> \$4,093.25	<input type="checkbox"/> +\$1,200

Choose size on postcards: 4.25 x 5.5 4 x 6 4.25 x 6

NOTE: A digital file (.pdf preferred) **is required** for all full-color orders. If you only have a hard copy and cannot obtain a digital file, there is the option of us re-typesetting your item from scratch. We can usually duplicate the original closely, or we can completely redesign it. Normal typesetting/graphic design fees do apply.

"Mini" Flyer Mailing Package - FIRST CLASS POSTAGE *ONLY*

For those times you only need to mail out a few pieces, but don't have the time or want the hassle of doing it yourself. These packages include all the same features as the larger mailings, but are mailed **ONLY** with regular first-class postage stamps. We can also use your mailing list on peel & stick labels for Mini Mailings if you'd prefer.

Flyer Mailings	250	500
1 Flyer, 8.5 x 11 in #10 Regular Envelope	<input type="checkbox"/> \$220.50	<input type="checkbox"/> \$398.00
1 Flyer, 8.5 x 11 + #9 Regular in #10 Regular Envelope	<input type="checkbox"/> \$255.50	<input type="checkbox"/> \$443.75
1 Flyer, 11 x 17 in #10 Regular Envelope	<input type="checkbox"/> \$252.00	<input type="checkbox"/> \$443.00
2-Flyers, 8.5 x 11 in #10 Regular Envelope	<input type="checkbox"/> \$255.50	<input type="checkbox"/> \$443.75
2-Flyers, 8.5 x 11+ #9 Regular in #10 Regular Envelope	<input type="checkbox"/> \$290.00	<input type="checkbox"/> \$485.75
3-Flyers, 8.5 x 11, in #10 Regular Envelope	<input type="checkbox"/> \$290.00	<input type="checkbox"/> \$485.75
Add Our Mailing List	<input type="checkbox"/> +\$45.00	<input type="checkbox"/> +\$75.00

Paper Colors Available for Flyers. Fill out choice(s) below:

White, Ivory, Yellow, Pink, Tan, Green, Blue, Gray, Orchid & Goldenrod

Flyer #1 _____ Flyer #2 _____ Flyer #3 _____

Don't see a package with the EXACT mailing you want?

That's OK! We CAN do your mailing, in any quantity and (*almost*) any way you want it done. We put together this list with the most popular mailing options as a convenient way for you to order and compare prices. You are most certainly **NOT LIMITED** by what you see on these pages. Just e-mail or give us a call and with the details of your mailing and we will be happy to give you a personal price quote.

Typesetting / Graphic Design

Prices listed are based on you providing camera ready copies of your flyers or postcards (either printed hard copies or digital files.) However, we do offer complete typesetting and graphic design services. If you need a flyer jazzed up, a postcard created, or a black & white to full color conversion, our creative department can take care of your needs. We send proofs of all typesetting jobs for your approval before printing, either by email (best), fax or mail. *There is no extra charge for typesetting your name & address onto your envelopes or postcard, or for small changes like adding an ID code to your order form.*

Item	Price
8.5 x 11 - Single Color Ink	\$40.00 per side
11 x 17 - Single Color Ink	\$80.00 per side
Postcards - Single Color Ink	\$40.00 both sides
Postcards - Full Color Ink	\$55.00 both sides

Our mailing prices are for STAND ALONE mailings only. I'm sorry, we do not offer co-op mailings.